



Job Title: Health Care Aides

Job Description:

We are seeking a dedicated and detail-oriented Health Care Aides to join our team. The ideal candidate will be responsible for providing excellent care to our residents by completing a variety of daily tasks. The Health Care Aides will work closely with the healthcare team to ensure the well-being and comfort of our residents.

Daily Tasks:

Review HCA Summary:

- Sign in and read HCA Summary.
- Note any Leave of Absences (LOA's) for proper resident care planning.
- Resident Bed Checks:

Complete regular bed checks for residents.

- Ensure all incontinent residents are dry.
- Perform pericare and change as needed.

Security and Checkpoint Procedures:

- Alternate security walkthroughs with Health and Wellness Liaison (HWL).
- Maintain and update initial checkpoint logs.

Laundry Duties:

- Begin laundry of bedding and towels.
- Soak stained sheets and pillowcases in bleach.
- Ensure proper marking of new admit clothes with residents' initials.

Morning Preparation:

- Fill water glasses for Health and Wellness Liaison (HWL).

- Pre-pour breakfast juices and stock coffee supplies.
- Roll silverware for the day (250/day), ensuring rotation of bundles.

Cleaning Responsibilities:

- Thoroughly clean the shower room.
- Clean all common area bathrooms.
- Clean wheelchairs and walkers as per schedule; record names on HWL notes daily.

Morning Routine:

- Assist residents with toileting and dressing, following the Dress List.
- Make beds of residents who are up for the day.

Maintenance and Operation:

- Turn on the coffee machine, toaster, and begin heating water for porridge.
- Empty ALL commodes and urinals.
- Collect all the full garbage and take out garbage.

Documentation:

- Complete Health Care Assistant (HCA) charting.
- Maintain the Daily Resident Laundry Log.

Communication:

- Communicate any issues to the Day Health Care Assistant (HCA) and Health and Wellness Liaison (HWL).

Qualifications:

- Previous experience in a similar role is preferred.
- Strong attention to detail and organizational skills.
- Ability to work well in a team and communicate effectively.
- Compassionate and patient-centered approach to resident care.

If you are passionate about providing exceptional care and thrive in a dynamic healthcare environment, we encourage you to apply for this position. Join our team and make a positive impact on the lives of our residents.